FULBRIGHT

FULBRIGHT FOREIGN LANGUAGE TEACHING ASSISTANT (FLTA) PROGRAM
Instructions for Completing the
2026-2027 Fulbright FLTA Program Application

Application: https://apply.iie.org/flta2026
Read all instructions carefully before completing the application.

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General Information

The application is supported by all modern browsers. We highly recommend that you use a current version of Google Chrome, which supports Windows, Mac, and Linux platforms.

Prior to starting an application, please complete the following steps:

Step 1: Learn requirements for submitting an application
Before you begin an application, contact the Fulbright Program Office in the country from which you are applying. Deadline dates and application requirements for a Fulbright grant will vary from country to country. You must make sure you are eligible to apply. Additional information and a list of participating countries can be found here: https://foreign.fulbrightonline.org/.

Step 2: Record username and password in a safe place
Your email address is your username. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your username and password. If necessary, you can reset your password by clicking the "Forgot Your Password" link on the log-in page.

Step 3: Complete the application
You do not need to complete this application at one time. You can re-enter at any time to edit your application. However, once you SUBMIT your application, you CANNOT make changes to it.

To complete your application correctly, please answer all questions completely and carefully. Review these additional tips:
● Use upper and lower-case letters (e.g. John Smith). Avoid using all capital letters (e.g. JOHN SMITH). Do not use special characters, such as accent marks.
● You can copy and paste information into all text boxes.
● Limit your responses to the space provided in all text boxes.
● Prepare required documents and save them in PDF format. It is highly recommended that to preserve any formatting and special characters in your documents, you upload them in PDF format.
● Some questions are "required." They are marked with an asterisk (*). You will not be able to submit your application until all required items are complete.

Step 4: Submit the application
Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. Once you submit you CANNOT make changes to your application. Creating Your Online Account
1. To start, click *Create an account*.
2. Enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**

Register

To register for an account, please enter the information requested below.

Email Address [   ]

First Name [   ]

Last Name [   ]

Birthdate [▼] [▼] [▼]

[Continue]

Note: Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account.

Click Continue. You will receive an email from apply@iie.org confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email
Account
Temporary PIN [   ]
Birthdate [∨] [∨] [∨]

[Login]

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Passwo [   ]   ✖ At least one letter
New Password (again) [   ]   ✖ At least one capital letter
                                          ✖ At least one number
                                          ✖ Be at least 12 characters
                                          ✖ New passwords must match

[Set Password]

3. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

Managing Your Application

EDITING YOUR APPLICATION PRIOR TO SUBMISSION

1. You may log in at any time to review and edit your application form, upload documents, and enter recommender information.
2. Remember to save your application after completing each page by pressing the *Continue* button at the bottom of each page.

Note: The application will automatically log you out after 60 minutes of inactivity, so it is best to save your application frequently.

REVIEWING YOUR APPLICATION AFTER SUBMISSION

1. After you SUBMIT your application, you CANNOT make any changes.
2. You may continue to log in to your account to view the information you have submitted, save a PDF of your application form, and manage your recommenders.
3. You can manage your recommenders by clicking on the *Recommendations* section of the online application.

LETTERS OF RECOMMENDATION

1. Letters of recommendation will be submitted directly to Fulbright by the recommenders you registered via your application.
2. Letters of recommendation and language evaluations may be submitted before or after you submit the application.
3. **The letter of reference must be written by a teacher under whom you have studied or pursued research in the proposed field of study, and by someone who has supervised you in work related to expected program responsibility.** This letter should be typewritten and written in English. If not in English, then an accurate translation must be attached.
4. You must register three recommenders at the time of application submission.

5. If your recommender is unavailable, you will have the option to exclude the recommender and add an alternative after you submit the application. **However, they MUST be submitted by the selection deadline to be validated.**

Welcome

Review the information provided including the Fulbright Policy Guidelines.

You must select 'Yes' to confirm you have the read the Fulbright Policy Guidelines.

Click *Continue* to save your response and advance to the next section.

Preliminary Questions

Preliminary Questions

Through which program country are you applying?*

| Brazil | ▼ |

If you don't see your country listed above, this means there are no current FLTA Opportunities for your country. For more information, please visit https://foreign.fulbrightonline.org/about/fulbright-flta.

To which academic year are you applying?*

2026-2027

Important! In the U.S. academic calendar, the academic year begins in August (2025) and runs through the following May (2026). If you intend to apply for a period that begins outside of academic year 2025-2026, make sure to consult with your home country Fulbright office (see Country Information page at left) to ensure you are filling out the correct application.

Academic year 2025-2026 typically corresponds to initial grant periods between August/September 2025 and May/June 2026; grant dates and grant lengths will vary by country and program.

Do you hold or are you applying for:*

1. U.S. citizenship; or
2. Dual citizenship with the U.S.; or
3. U.S. permanent residency?

| No ▼ |

Have you applied for the diversity visa lottery or have a diversity visa lottery application pending? *

| No ▼ |

Have you reviewed and do you meet all program eligibility requirements for the country through which you are applying?*

| Yes ▼ |

IIE Data Privacy Consent for Applicants in IIE-Managed Programs*

IIE values your privacy. We encourage you to read our Privacy Statement, located on the Privacy page on IIE's website.

The Privacy Statement outlines how IIE handles your data and includes the types of data we process, why we process it and with whom we share it.

Please note that IIE may be required to process data that is generally considered to be sensitive. IIE only processes this information when it is necessary to execute the management of your application or program.

[Please see the IIE Privacy Statement for more details.](#)

Yes ▼

Employment Eligibility*

Employees and their immediate families (i.e. spouses and dependent children) of the U.S. Department of State, the U.S. Agency for International Development (USAID), and of public or private organizations under contract to the U.S. Department of State and the U.S. Agency for International Development are ineligible to apply for a Fulbright grant until one year after termination of such employment.

In the one year prior to this application deadline have you or an immediate family member (spouse or dependent children) been any of the following:

- An employee of the U.S. Department of State or the U.S. Agency for International Development (USAID) (paid or unpaid, including part-time or temporary employees, consultants, externs, fellows and contract employees; does not include interns);
- An employee of private and public agencies (excluding educational institutions) under contract to the U.S. Department of State to perform administrative or screening services on behalf of the Bureau of Educational and Cultural Affairs' exchange programs;
- An officer of an organization, in the U.S. or abroad, including members of boards of trustees or similar governing bodies, or individuals otherwise associated with the organization, wherein the organization and the individuals are responsible for nominating or selecting individuals for participation in any U.S. Department of State exchange program;
- A board member or staff of a Fulbright Commission;
- A member of the J. William Fulbright Foreign Scholarship Board.

No ▼

Reference Materials Waiver*

If selected for a Fulbright award opportunity, [cooperating agencies](#) may need to provide copies of forms and letters submitted by your recommenders to U.S. institutions on your behalf. In these cases, the responsible cooperating agency must indicate whether you waive your right of access to confidential references in accordance with the U.S. Family Educational and Privacy Rights Act (FERPA), 20 U.S. C. 1232(g). If you indicate below that you **do not** waive your right of access, this will be indicated on the form provided to each recommender.

Once recommenders are registered, you will not be able to modify your response.

Yes, I waive my right to review the information contained in the evaluations submitted by recommenders on my behalf.

Yes ▼

Continue

Country Information

1. Review all information in this section.
2. Note any country-specific instructions for completing the rest of the application, including:

a. Country website
b. Application instructions
c. Deadline information
3. Click *Continue* to proceed to the next section.

Personal Information

Enter all required biographical information.

1. Enter your name exactly as it appears on your passport. Only enter a preferred name if it is DIFFERENT than your legal name (e.g. Alex instead of Alexander).
2. If your name is recorded differently on any previous records, list it in the Name on Previous Records section (e.g. maiden name).
3. Enter number of dependents. It is not accepted dependents due the FLTA Program's policy on J-2 visa sponsorship.
4. Please indicate any limitations you may have that require accommodations. The Fulbright Program complies with the Americans with Disabilities Act (the "ADA") and is committed to diversity and inclusion. This information is gathered for statistical purposes and to ensure appropriate accommodation at a prospective host institution.

Contact Information

Enter all required contact information.

Academic & Professional Information

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, awards and recognitions, and experience abroad.

Prepare and upload documents in PDF format as required (*). Note any page limits and ensure your documents do not exceed page limits.

Curriculum Vitae/Resume

1. Upload your curriculum vitae/resumé in PDF format that does not exceed **TWO** pages.
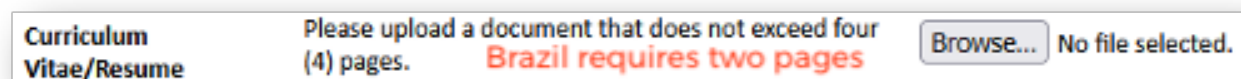
Academic Background

2. List all post-secondary educational institutions you have attended for credit-bearing coursework, in reverse chronological order, including any in which you might be presently enrolled. Do not include any short-term certificate programs. Short-term certificate programs can be noted on your CV/Resume.
a. Click *Add New Academic Background*.
b. Type in the name of the institution.
c. Choose the level of study (graduate or undergraduate) from the dropdown menu.
d. Select the country where the institution is located from the dropdown menu.
e. Enter the appropriate city and region/state.
f. Provide the website of the institution (optional).
g. Select the U.S. equivalent of the degree or diploma earned (e.g., BA – bachelor's degree).

h. If relevant, provide the actual name of the degree or diploma (e.g., license).
i. Enter the discipline in which this degree or diploma was earned.
j. Indicate the Actual/Local Name of the Degree or Diploma.
k. Note your final or current cumulative GPA (grade point average).
l. Note the highest possible GPA at the academic institution.
m. Select the month and year of start and end dates (Month – Year format) that you attended this institution.
▪ If a degree is in progress, list expected end date of academic program.
n. Select the date (Month-Year format) that you received your degree from this institution.
▪ If a degree is in progress, list expected date of conferral in this field.
o. Click *Save*.

3. To add additional entries for post-secondary educational institutions, click *Add Institution* and follow the bulleted instructions above.

Professional Experience

4. List your current professional affiliation or employer and any relevant previous professional experience by clicking *Add New Professional Experience* under Professional Experience.
a. Choose the role which most closely corresponds to your current role and/or relevant previous professional work experience from the drop-down menu.
b. Enter position title (e.g. Director, Coordinator, etc.) or type of work (e.g. accounting).
c. Enter the name of your employer.
d. Enter the department name if applicable.
e. Select the start and end dates for the position you entered (Month-Year format). If you are currently employed in this role, leave the End Date fields blank.
f. Select the country where your current place of employment is located from the dropdown menu. Enter in the street address, city, state/region, and post code as applicable.
g. Click *Save*.

Professional Experience

Role*

Position Title / Type of Work

Employer Name*

Department Name

If you are currently employed, please leave the End Date field blank.

Start Date *

End Date

Employer Address

Country   United States

Street

City

State   Select State

Postal Code

5. If you have more than one current position and/or relevant previous professional experience, click *Add Experience* and follow the instructions above.

Awards and Recognitions

6. Enter a list of the following items into the text boxes provided (all text boxes have a 250-word limit). If you do not have anything to add, leave text boxes blank:
a. Any scholarships and/or fellowships you currently or previously received (include the source or sponsor, amount, where held and duration).
b. Any academic honors and prizes that you have received in the text box (include any titles and/or dates).
c. Any books, articles, and/or theses published by you, particularly in your proposed field of study (include the title, place, and date of publication).
d. Any research you may have conducted or participated in.
e. Any professional societies, fraternities or other organizations in which you now hold membership or in which you have been active in the past.

Experience Abroad

7. List any travel, study or residency you have had abroad (in any country other than your own) for more than one month from the last ten years. This can include time overseas for education, research, business, vacation, etc.
a. Click *Add New Experience Abroad*.
b. Select the country in which you spent your professional travel and/or residence abroad from the dropdown menu provided.
c. Select the start and end dates (Month-Year format) of you travel/residency.
d. Enter the purpose of your travel abroad.
e. Click *Save*.

Experience Abroad

Please note: We are requesting a list of experience abroad only for the past ten years.

Country*	[dropdown]
Start date:*	[dropdown] [dropdown]
End date:*	[dropdown] [dropdown]
Purpose of Travel Abroad:*	[text field]

8. If you have more than one trip abroad to enter, click *Add New* again, and follow the bulleted instructions until all entries have been saved.

9. Select 'Yes' or 'No' to indicate if you have previously entered the United States on a J-1 or J-2 visa.
a. If 'Yes', you are required to select the J category of sponsorship from the list and upload a copy of your previous DS-2019.

Previous DS-2019(s)   Please upload a copy of your previous DS-2019(s).   [Browse...] No file selected.

Previous Fulbright Grant

1. Select 'Yes' or 'No' to indicate if you have previously been awarded a Fulbright grant.
a. If 'Yes', you are required to list the grant(s):
▪ Click *Add Previous Fulbright Grant*.
▪ Select the Fulbright award type from the dropdown menu provided (e.g., Fulbright FLTA, Fulbright Foreign Student, etc.).
▪ If you select "Other (please specify)", enter in the name of the Fulbright grant that you received in the "Other, please specify" field.
▪ Select the academic year that corresponds to the year in which you received the Fulbright grant.
▪ Click *Save*.

Previous Fulbright Grants

Award Type*	[dropdown]
Previous Grant Year*	[dropdown]

2. Click *Continue* to save your responses and advance to the next section.

Academic Materials

This section collects copies of your transcripts and diploma. Please consult the country-specific guidance provided in the application to determine what documents you should upload in this section.

Please upload scans of all available transcripts and diplomas from post-secondary institutions you have attended.

1. Select the corresponding institution from the list.

2. Review the institution information (which you provided on the previous page). If this information is incorrect, please return to the previous page to edit.

3. Select *Browse* and locate the desired file on your computer. Click *Open*.
a. You MUST upload transcripts/diplomas as a multi-page documents or upload single page documents. PDF, JPEG, and TIFF image files are all accepted.

4. Click *Save*. Repeat these steps for all applicable institutions.

5. Click *Continue* to save your responses and advance to the next section.

Language Skills

This section collects information about your native language, English language skills, and any additional languages that are relevant to your project proposal.
1. Select your native language from the dropdown menu provided.

English Language Proficiency

If your native language is not English, a section requesting your English language proficiency will appear.
2. Rate your English language proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Additional Language Skills

3. Select the number of additional languages that you would like to include that may be of use for your project or study plans.
4. Select the language you are reporting from the dropdown menu and rate your proficiency in Reading, Writing, and Speaking. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.
5. Click *Continue* to save your responses and advance to the next section.

Test Scores

This section collects information about standardized test scores that you have taken. Standardized tests include the TOEFL IBT, DUOLINGO and IELTS. Standardized test scores are often required for admission to U.S. institutions.

1. Select *Add Test.*
2. Select the test type from the drop-down menu.
3. Select the test date from the drop-down menu (Month-Day-Year format).
4. Enter your test scores.
5. Click *Save.* Repeat these steps for all applicable standardized tests.
6. Click *Continue* to save your responses and advance to the next section.

1. If you enter test scores, you will be directed to the Score Reports section, where you will upload copies of your available score reports.
a. Click *Browse.*
b. Locate and select the file that you previously saved to your computer.
c. Click *Open.*
d. Click *Upload* to complete the file upload.

FLTA Information

This section collects information specific to the Fulbright Foreign Language Teaching Assistant (FLTA) Program. Please review country-specific guidance to determine whether you must provide additional information.

Language Skills

1. Select the language you are applying to teach/assist in the U.S.
2. Rate proficiency in the chosen language using the appropriate dropdown. Select Native, Advanced, Intermediate,

Beginner or No Ability from the dropdown menus as appropriate.

3. Indicate your Mother Tongue (Native) Language using the dropdown.

4. Rate your overall level of English Proficiency using the appropriate dropdown. Select Native, Advanced, Intermediate, Beginner or No Ability from the dropdown menus as appropriate.

Preferences

5. Using the drop-down menu, select which option you are willing to perform in your role as a language assistant on a U.S. university campus.
6. Indicate if there is a particular region in the U.S. that you would **most prefer**. If you believe you are adaptable to all regions, please respond 'I would accept any placement'.
7. Indicate if there is a college or university type which you would **most prefer**. Select from the dropdown menu as appropriate. If you believe you are adaptable to all institution types, please respond 'I would accept any placement'.
8. Select if there are any college or university types which you would **refuse** an offered assistantship. Select from the dropdown menu as appropriate. If you believe you are adaptable to all institution types, please respond 'I would accept any placement'.

Teaching Experience

9. Indicate, numerically, the total amount of language teaching experience in years and months that you currently have or previously held. The noted values for years and months should together total to the amount of time you have taught language.
10. Please provide a brief overview of your prior language teaching experience:
a. Indicate level, class sizes, English and/or native language teaching experience for each position held.

Interests

11. Input your academic and non-academic interests into the appropriate text boxes.
12. Click *Continue* to save your responses and advance to the next section.

Plagiarism Agreement

1. Carefully review the Plagiarism Agreement and indicate your acceptance of the terms by selecting 'Yes' or 'No'. You will be ineligible for the program if any part of your Fulbright application is found to have been plagiarized.

2. Click *Continue* to save your responses and advance to the next section.

Essays and Objectives

This section collects information about your objectives and motivations for applying for the FLTA program. In addition, you will be required to answer questions regarding your teaching methodologies and techniques and how you plan to share your culture in the U.S.

Objectives and Motivations

Please upload a well-structured essay that addresses your background and qualifications for the Fulbright FLTA Program, past experiences that have been formative in your personal development, reasons for applying to the program, and how being an FLTA will assist you in achieving your long-term career goals. **Your response should be at minimum 700 words in length.**

1. Select *Browse* and locate the desired file on your computer. Click *Open*.
a. Uploaded objective statements are limited to a maximum of two pages. PDF, JPEG, and TIFF image files are all accepted. PDF is preferred.
b. Click *Upload*

Teaching Methodologies and Techniques

2. Type a response that focuses on the teaching methodologies and techniques you would like to utilize to teach your language to U.S. students. This brief essay should focus on the language you will be teaching in the U.S. (not

English). Mention any innovative approaches you have utilized as a teacher or encountered as a learner that you may employ. **This response is expected to be 300-500 words in length.**

Sharing your Culture

3. Type a response choosing one of the three following scenarios: 1. A guest lecture at your host institution 2. An international festival 3. Volunteering at a local youth center; and explain what it means to be a cultural ambassador and how you would share your culture in the chosen scenario using your own unique perspective. **This response is expected to be 300-500 words in length.**
4. Click *Continue* to save your responses and advance to the next section.

Additional Information

Country-Specific Materials/Supplemental Materials/Additional Documentation

1. Use this section to upload the mandatory documents required in Brazil's Call for Applications, as there is no specific spot to include in the system. For example:

- TOEFL, IELTS, or Duolingo score report
- Brazilian passport ID pages, if available, or official ID document with photo (ex. RG or CNH).
- Academic transcripts and diplomas
- Letters of reference (if the recommender is not able to submit through the system)

Other Grants and Awards

1. Use the text box to indicate if there are any other scholarships, fellowships or employment that would supersede your participation in the FLTA program should it be offered.
a. If you select 'Yes', please provide further details regarding the noted scholarship, fellowship or employment.

Outreach Survey

1. Complete the Outreach Survey.
2. Click *Continue* to save your responses and advance to the next section.

Authorization of Release of Information

1. Carefully review the Authorization of Release of Information statements.
2. Type your signature in the provided text box to confirm your authorization of release of information.

Recommender Registration

Use this section to register your recommenders. Three references are requested.

1. Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete recommenders through this system before **and** after submission of your application. Letters of recommendation **must be** submitted directly by your recommenders via the online application.
   PS: **the letters MUST be submitted by the selection deadline to be validated.**
   1. Click *Add Recommender.*
   2. Complete all fields in the pop-up form.
   3. Click *Send to Recommender* to generate automatic email to recommender
   4. Click *Continue* to save your responses and advance to the next section.

Add Recommender ✕

Prefix	⌄
First Name	
Last Name	
Organization	
Position/Title	
Relationship	
Telephone	
Email	

Note: Use your recommender's institutional or corporate email address. Submissions from anonymous email addresses (Gmail, Hotmail, Yahoo) may be subject to additional review.

Personal message to recommender

Your name will be displayed to recommender as:
Change

Send To Recommender   Cancel

5. Once sent, you will have the option to Edit Recommender information if they have not yet started progress on their response and Save, Send Reminders, and Exclude if you wish to remove the recommender and replace with another individual.

Signature

Review the information provided and certify that the information you provided in the application is true and complete by typing your full legal name in the Signature Box:

In place of your signature, please type your full legal name:

Confirm

Click *Confirm* to continue to the next page.

Review

The application will review the responses entered and will display any incomplete questions and required attachments that are missing.

· If no errors appear, then your application is ready for submission.
· If any errors appear, correct or complete these sections and return to the Review section to determine if your application is ready for submission.
· Use the *Click Here to Preview Application Proof* to obtain a copy of your submitted application. Please note that the proof is for your records only. You must still submit your application online. Do not send this proof by mail as your application.

REVIEW ALL RESPONSES. CLICK SUBMIT.
BOA SORTE!!