## Attachment A: Statement of Work

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| Through the Fulbright Scholar Program, the Department of State’s Bureau of Educational and Cultural Affairs (ECA), the Brazilian Federal Agency for Support and Evaluation of Graduate Education (CAPES), and Fulbright Commission in Brazil (FBR) intend to sponsor this to support and promote research and cooperation on shared challenges in the Amazonian Basin.  As the world’s largest and most biodiverse tropical rainforest, the Amazon is home to one-third of the world’s known animal and plant species and the largest river system in the world. Supporting the integrity and conservation of this ecosystem contributes to resilient communities and a healthy global climate. All the while, it reduces health security vulnerabilities, mitigating risks for zoonotic disease spillover resulting from deforestation, wildlife trafficking, loss of biodiversity, and other disruptions to ecosystems. Protecting the Amazon rainforest from further degradation, therefore, also strengthens global pandemic preparedness efforts.  Fulbright is uniquely positioned to contribute to this effort through its focus on building bridges of scientific collaboration and good will among nations to solve the most pressing issues of our time.  Working in multidisciplinary and multinational teams, the Fulbright Amazonia Scholars will develop scientific networks, explore public-policy research questions, and engage governments, NGOs, the business sector, and Amazonian communities.  Over 18 months, from early-2026 to mid- 2027, up to 20 applied scholars from the U.S., Brazil and seven other South American countries that share the Amazonian rainforest - Bolivia, Colombia, Ecuador, Guyana, Peru, Suriname, Venezuela - will engage in collaborative research to address public policy and other applied research questions relevant to Amazonian nations’ shared opportunities and challenges. Researchers will work in multidisciplinary research teams organized around relevant topics. The second Fulbright Amazonia cohort will include up to five U.S. citizens and up to five Brazilians plus nationals from the other partnering countries. Two prominent experts, one from the United States and one from Brazil, will serve as Co-Lead Scholars, providing intellectual leadership and guidance to the group. Throughout the program, all scholars will participate in three in-person plenary meetings to share and present on their research with the expectation of tangible research outcomes and products by the end of the program.  In addition to research activities within their assigned teams, participating scholars will undertake an individual exchange experience in participating countries. The U.S. scholars will travel to another participating country in the region, while scholars from other participating countries will carry out their exchange visits in the United States.  ECA/CAPES/FBR are seeking a team of two distinguished scholars to serve as Co-Lead Scholars to provide intellectual guidance and overall facilitation of Fulbright Amazonia II. The Co-Lead Scholars will work closely with ECA/CAPES/FBR beginning in April of 2025 through the conclusion of the program in 2027.  **Co-Lead Scholar Required Qualifications:**   * Ph.D. with substantial research experience and demonstrated ability to effectively translate socially relevant research into action, informing evidence-based policies across multiple sectors of society for the public good. * Expertise in Amazonian issues, knowledge of regional scholarship, and the ability to lead an international team of scholars in fields that may include environmental studies, public health, sustainability, land management, language and cultural preservation, security, biodiversity and rural development, conservation, and social anthropology. Other interdisciplinary areas also welcomed. * Ability to engage a broad network of stakeholders and communities interested in the Amazonian Basin across a range of sectors (academic, private, public, not for profit). * Demonstrated commitment to, and experience with, interdisciplinary scholarship and team-based action-oriented research. * Demonstrated ability to effectively work with others as partners in leading a team, understanding team dynamics and needs, promoting collaborative work, and creating an inclusive environment that encourages open dialogue and debate. * Commitment to ensuring that project research findings are available to policymakers and to actively promoting collaboration with the public, private, NGO and multi-lateral sectors to support follow-on activities and result in tangible social and economic outcomes. * Demonstrated ability to effectively engage and lead others to achieve a common goal; skill in consensus-building and negotiation among diverse views. * U.S. and/or Brazilian citizenship.   **Specific responsibilities of both Co-Lead Scholars include the following:**   * Advise ECA/CAPES/FBR during the period of program design, launch, and through the duration of the 18-month program * Offer intellectual leadership for the initiative’s overall research agenda, identify working group themes, provide guidance and support to research teams, and lead the three group seminar meetings, in close collaboration with ECA/CAPES/FBR * Assist ECA/CAPES/FBR in the identification and recruitment of potential program participants in accordance with Fulbright Program policies,.. * Suggest qualified peer reviewers and participate in the selection committee panel that will review applications and nominate finalists for consideration by the Fulbright Scholarship Board. * Assist research teams with setting research objectives and provide ongoing support so they meet deadlines for deliverables and outputs. * Both Co-Lead Scholars will monitor and support Fulbright Scholar participation and progress; and both will provide verbal and written feedback to participants as well as to ECA/CAPES/FBR on individual and working group projects throughout the course of the program; Co-Lead Scholars will provide encouragement and ideas to stimulate discussion and research collaboration. * Initiate, sustain, and regularly monitor virtual communication; interact at least monthly with individual scholars and working groups (via a web-based collaboration platform, webinars, video chat, teleconferences, etc.). Propose a virtual platform (university-based or otherwise) for ongoing participant and research team members’ collaboration to ensure they have tools for sharing documents and work seamlessly through the duration of the program. * Consult regularly with ECA/CAPES/FBR regarding progress and outcomes for the program. * In collaboration with ECA/CAPES/FBR, plan and lead the working sessions of the program’s three in-person meetings (opening, mid-term, and final). Contribute to overall meeting agendas and coordinate meeting structure and content with cooperating Fulbright partner organizations or binational Commission responsible for hosting each meeting. * Travel in support of key program events including the scholar selection panel meeting (in Washington, DC or New York), opening meeting (in Brazil), mid-term meeting (international destination – TBD), final meeting (in Washington, DC). Additional travel in support of program activities, promotion and conference representation is optional. * Co-Lead Scholars will submit three joint narrative reports and three individual financial reports with relevant receipts. A narrative and financial report will be due within 30 days following the opening, mid-term, and final program meetings.   **Selection Process Overview**  ECA/CAPES/FBR intend to select the Co-Lead Scholars for Fulbright Amazonia based on the relevance of the applicants’ backgrounds, experiences, and achievements to the criteria for the position as listed in the call for applications. Finalists may be invited to participate in virtual interviews (phone, or video). |

## Attachment B: BUDGET Proposal SPREADSHEET

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| Submit a detailed budget for the activities described in al proposal. ECA/CAPES/FBR’s review of the budget proposal shall determine if the proposed usage of the funds made available are realistic for the work to be performed, reflect a correct understanding of the project requirements, and are consistent with the Co-Lead Scholars’ Proposal.  The Co-Lead Scholar team will be provided a total budget not to exceed $90,000, and $45,000 per Co-Lead Scholar, to be used for salary, administrative support, travel expenses and other program expenses. The budget must include air travel costs in support of key program events including the scholar selection panel meeting (Washington, DC or New York), opening meeting (in Brazil), mid-term meeting (international destination – TBD), final meeting (in Washington, DC). All other costs related to the participation in the meetings are covered by the program. Additional travel in support of program activities, promotion, and conference representation is optional.  The attached spreadsheet – sample here below - must be used to present the budget proposal. The Co-Lead Scholars may list any budget line items, but it is recommended that they follow the major categories listed in the spreadsheet, breaking down all “lump sum” items as much as reasonably possible.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Fulbright Amazonia 2026-2027** | | | | | | | **Budget Proposal** | | | | | | | **No.** | **Budget Category** | **Description  (if necessary)** | **General Program Costs** | **University Cost Share** | **Total** | | ***Co-Lead Scholar #1 or #2 name:*** |  |  |  |  |  | | **Direct Costs** | | |  |  |  | | **I** | **Salary** |  |  |  |  | |  | Co-Lead Scholar |  | $25.000 |  | $25.000 | |  | Assistants |  | $10.000 |  | $10.000 | |  | **Subtotal - Salaries** |  | **$35.000** | **$0** | **$35.000** | | **II** | **Travel and Transportation** |  |  |  |  | |  | Air tickets (at least 3 air tickets to 3 plenary meetings. Other expenses covered by the program) |  | $6.000 |  | $6.000 | |  | **Subtotal - Travel and Transportation** |  | **$6.000** | **$0** | **$6.000** | | **III** | **Supplies** |  |  |  |  | |  | Others |  | $2.000 |  | $2.000 | |  | **Subtotal - Supplies** |  | **$2.000** | **$0** | **$2.000** | | **IV** | **Other Direct Costs** |  | $1.000 |  | $1.000 | |  | **Subtotal - Other Direct Costs** |  | **$1.000** | **$0** | **$1.000** | | **Subtotal - Direct Costs  (I + II + III + IV)** |  |  | **$44.000** | **$0** | **$44.000** | | **V** | **Indirect Costs** |  |  |  |  | |  | **Facilities and Administration** |  | $1.000 |  | $1.000 | | **Subtotal: Indirect Costs** | |  | **$1.000** | **$0** | **$1.000** | | **Co-Lead Scholar #1 or #2 Costs (Direct + Indirect, up to $45,000)** | | | **$45.000** | **$0** | **$45.000** | |  |  |  |  |  |  | |

## Attachment C: TERMS & CONDITIONS

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| Congratulations on your selection to Co-Lead Scholar in the Fulbright Amazonia II 2026 – 2027 (FAZ II).  ***Note:*** *Please read this document very carefully and fill in the blanks. You must confirm your agreement with the information contained in this document by signing your name on the last page. Please sign and return to the Fulbright Commission in Brazil.*  **Personal information**  **Full name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date of Birth (mm/dd/yyyy):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Cell Phone:** (\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **e-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Mailing Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Term and termination:**  **Start date:** April 1st, 2025  **End date:** October 31st, 2027  **Termination:** Upon 90 days written notice. Any remaining payments will prorated, after report evaluation.  **Terms and Conditions (T&C) information and reporting requirements:**  The funds related to this T&C will cover stipend and associated direct costs, administrative and supplies (such as, printing, copying, postage, IT) and travels (airfare and health insurance only) for the selection meeting and the three group seminars. The Bureau of Educational and Cultural Affairs (ECA), the Brazilian Federal Agency for Support and Evaluation of Graduate Education (CAPES) and the Fulbright Commission in Brazil will cover the other expenditures in these events. All air travel and all air shipments paid for must conform to the Fly America Act and use American Flag Carriers where such service is available. These terms and conditions are 31 months in length and are not renewable.  **Terms of Payments:** US$ 45,000 which will paid as set forth:   |  |  |  | | --- | --- | --- | | **Payment Schedule\*** | **Amount** | **Conditions** | | April 2025 | $25,000 | No later than 5 days after the signature of the Terms and Conditions | | February 2027 | $10,000 | No later than 5 days of the presentation of the report of the mid-term group seminar | | October 2027 | $10,000 | No later than 5 days of the presentation of presentation of the final group seminar meeting report and other materials |   \*Dates are approximate and may be subject to change.  Payments will be wire transferred to the Co-Lead Scholar’s bank account (at the exchange rate of the date, when applicable). Please fill below the bank information: Bank name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Routing number/ABA (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  CPF number (if Brazilian citizen): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Special instruction, if applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Programs other than specified in terms:** ECA, CAPES or the Fulbright Commission in Brazil have any responsibility, financial or otherwise, in connection with any program other than that specified in these Terms and Conditions.    **Acceptance of terms of appointment:** Sign below and return a copy of these Terms and Conditions, including the Description of Assignment (Schedule A) with your initials, to the Fulbright Commission in Brazil, [amazonia@fulbright.org.br](mailto:amazonia@fulbright.org.br), to indicate that you understand, accept, and will comply with all provisions stated, including the Description of Assignment, in Schedule A.  By my signature, I accept the Terms and Conditions appearing on all pages of this document including Schedule A. I also confirm that I have read and will abide by the regulations outlined in these Terms and Conditions.    Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date (mm/dd/yyyy):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**SCHEDULE A: SAMPLE OF DESCRIPTION OF ASSIGNMENT**

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| [Name] will be the Co-Lead Scholar of Fulbright Amazonia II 2026-2027 (FAZII).  **Short Bio**  [short bio]  **Pre-Program Activities**   * If necessary, identify a research assistant to provide administrative support for all virtual communication, group seminar and reporting during the period of the program. * Consult with Fulbright Commission in Brazil, ECA, CAPES and Institute of International Education (IIE) staff on the process for peer review and selection of the Fulbright Scholars participating in Fulbright Amazonia II. * Assist Fulbright Commission in Brazil, ECA, CAPES and IIE staff with prescreening of applications and recommend up to one peer reviewer. * Co-chair peer review meeting with the Co-Lead Scholar to pre-selected Fulbright Amazonia II Scholars. * Establish preliminary thematic working groups based on pre-selected Fulbright Amazonia II Scholars.   **Program Activities**   * In collaboration with Fulbright Commission in Brazil, ECA, CAPES and IIE and the Co-Lead Scholar, establish agenda and provide leadership for setting program goals for all three group seminars and program the activities for the years. * Propose and recruit speakers, workshop leaders, panelists, and other special guests as necessary for group seminar. * Help to ensure that Fulbright Amazonia II Scholars maintain contact during the periods between group seminar, facilitating interactions that will work towards achieving overall program objectives and outcomes during the program period. * Assist working groups with setting objectives and deadlines in preparation for the final group seminar. * Monitor Fulbright Amazonia II Scholar participation and progress; provide verbal and written feedback on individual and working group projects throughout the course of the program year; provide encouragement and ideas to stimulate discussion. * Arrange, initiate, and monitor all virtual communication; interact at least bi-weekly with individual Fulbright Amazonia II Scholars and working groups (via a web-based collaboration platform, webinars, etc). * Attend, co-lead, and co-facilitate all Fulbright Amazonia II group seminars. * Assist with final editing of proceedings, reports, recommendations, or other materials generated by final group seminar for publication. * Produce program and group seminar reports as requested by the Fulbright Commission in Brazil, ECA and CAPES. |